



## Staff Summary Report

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**Council Meeting Date:** 12-13-2007

**Agenda Item Number:** \_\_\_\_\_

**SUBJECT:** Request approval of a not to exceed six month emergency procurement with United Road Towing, Inc. for towing services.

**DOCUMENT NAME:** 20071213fsta08 **PURCHASES (1004-01)**

**SUPPORTING DOCS:** No

**COMMENTS:** (Emergency Procurement 08-116) Total amount for community towing is \$60,000 including \$5,000 of City vehicle towing.

**PREPARED BY:** Tony Allen, Procurement Officer, 480-350-8548

**REVIEWED BY:** Michael Greene, CPM, Central Services Administrator, 480-350-8516

**LEGAL REVIEW AS  
TO CONTRACT FORM**

**ONLY:** N/A

**FISCAL NOTE:** Sufficient funds have been appropriated in 3262-6720 for City vehicle towing.

**RECOMMENDATION:** Approve the emergency procurement.

**ADDITIONAL INFO:** In order to complete the re-evaluation of the recently terminated vehicle towing proposal process and to initiate a revised process, the Police Department is requesting an emergency procurement. This emergency procurement will provide the time needed to properly re-evaluate and initiate. Per Section 26A-13 (Emergency Procurement) of the City of Tempe Procurement Code, the Police Department is requesting that United Road Towing, Inc., the current City vendor, be awarded a not to exceed six month contract while a revised solicitation is completed. This contract is used to provide towing and storage services for vehicles from accident scenes, abandoned vehicles, police impound tows and City vehicle tows.